

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Heather Cramer

District Administrator

Jessica Holtz

Director Financial Services

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

Clint Bushey

MS/HS Principal

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

Elementary Principal

Dena Serwe

Director of Special Education/School Psychologist

Buildings and Grounds Committee Meeting Minutes of Monday, July 10, 2023

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, July 10, 2023, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Kevin Muche, member; Clint Bushey, MS/HS Principal; and Heather Cramer, District Administrator

Community Member Present: Roy Stern

New Business:

- **Maintenance Update**—Mr. Bushey updated the committee on what is being done by the maintenance team. The new greenhouse will be put together soon. Flashing along the west wall of the high school is being redone. The HS is near completion for cleaning. JHE is being started for cleaning this week. There was an issue with the HS air handler again this week. Mrs. Cramer had an insurance audit for our property insurance. They indicated three items that need to be considered. The one issue that we are looking into is the bleachers on the athletic field.
- **Facility Planning—Master Planning Document Review**—The committee briefly discussed the document and reviewed some of the areas. This will be discussed as a full board on August 7.
- **Maintenance Staffing Update**—A new custodian started. One custodial staff member resigned. We have a sub in that is working 6 hours daily to help get all summer projects complete.
- **HVAC Update—Bid Process and Timeline for HS Boilers, HVAC Contract Discussion**—The bids will be out on July 13, for the HS boiler work. We will continue to discuss the unit for Mr. Miller's office as well, working on the comparison of quotes that came in.
- **Fleet Maintenance Update**—The red van had some maintenance completed. The gray van will have some work done on the hatch at the end of July.
- **Board Goal Setting**—The board will meet on July 10 to discuss board goals.